



# MAINTAINING BUSINESS DURING TRYING TIMES



March 16, 2020

Dear valued customers:

Out of an abundance of caution due to growing international concerns about coronavirus (COVID-19), CHS SunPrairie is taking some proactive steps to protect the health, safety and wellbeing of our employees and customers, while continuing to provide the level of service our customers rely on for their operation.

Starting Tuesday, March 17th through Friday, April 3rd we ask that any communication which can be done with our staff via phone, text or email to please be done in such manner versus onsite visits. The decision to shorten or extend this timeframe will be made once we are able to evaluate the situation as it unfolds. Please watch for continuing communication on this.

CHS SunPrairie locations **will not close** during this time and will continue to be open for our customers that are needing to haul in their grain, pick up checks, etc.

We do not take this challenge lightly, but we're committed to working through it with effective planning, communication and execution. At CHS SunPrairie the health and wellbeing of our employees and customers are of the highest concern. We appreciate your understanding. Please watch for further updates.

Sincerely,

Brad Haugeberg  
General Manager